



# BROADBAND APPLICATION GUIDELINES

In pursuant of the Katsina State Urban and Regional Planning Board Law No. 2 of 2011, all developers (private or government) shall apply for development permits through the following process

1. Submit a written application to the General Manager: Katsina State Urban and Regional Planning Board, No. 9 Sarki Abdulrahman Way, Katsina.
2. Copies of the following documents are required to process the broadband application.
  - Site location for broadband siting
  - Environmental Impact Assessment
  - Tax Clearance Certificate for either individual or cooperate bodies obtainable from Katsina State Internal Revenue Service located at RevenueHouse, Katsina. <https://ktirs.com/invoice>.
  - Certificate of incorporation obtainable from the Corporate Affairs Commission <https://www.cac.gov.ng/companies/>.
  - Site Analysis Report
3. Submit the application and attach applicable documents as in (2) above to be submitted to the Katsina State Urban and Regional Planning Board at No. 9 Sarki Abdulrahman Way, Katsina.
4. Payment of processing fee at Katsina State Urban and Regional Planning Board located at No. 9 Sarki Abdulrahman Way, Katsina.
5. Upon submission of the completed application form and payment of processing fees, applicants will be issued evidence of payment that carries the file number of the application immediately (same day).
6. The applicant will be invited for site inspection within 2 working days from the application's submission date.
7. Processing submitted applications for broadband application will take 10 working days after submitting the filled application before the notification for collection.
8. Within 10 days, successful applicants will be notified on the status of their application via a call for collection of permits by the desk officer, URPB +234 817 547 6053.



9. Collect approvals at the Urban Regional Planning Board located at No. 9 Sarki Abdulrahman Way, Katsina from the day of notification of the approved application, or call +234 817 547 6053, or email [info@urpb.kt.gov.ng](mailto:info@urpb.kt.gov.ng), for complaints and enquiries.

Signed:  
General Manager,  
Katsina State Urban and Regional Planning Board  
December, 2023

December 11, 2023 5:26:00 PM